

## Our Lady of the Rosary Pastoral Council Minutes

<b>Meeting Date and Time</b>	October 28, 2024 6:30 PM
<b>Meeting Location</b>	OLR Rosary Hall
<b>Members Present</b>	Father Sebastian, Ann Kolb, John Lombardi, Patricia Farner, Kathi McLendon, Maryzabel Hernandez, Brandon Shriver, Kevin Bertelsen
<b>Members Absent</b>	Jim Mach, Zusana Herrera, Esperanza Rincon, Orla Kelly-Rajan, Donaciano Corona
<b>Guests/Other Members</b>	Helen Greco
<b>Meeting Presider</b>	Father Sabastian, Kevin Bertelsen

AGENDA TOPIC	DISCUSSION	ACTIONS/DECISIONS
<b>Opening Prayer and Scripture Reading/Sharing</b>	Kevin Bertelsen Lk: 12-18	
<b>Pastor's Opening Remarks</b>	Father Sabastian	
<b>Attendance Sign-In/Excuses</b>	Seven members and Father Sabastian were present.	
<b>Approval of Minutes</b>		John Lombardi moved the minutes from the September meeting be accepted; Pat Farner seconded. Motion passed.
<b>Amendment/ Additions to the Agenda</b>	Two additions were made to the agenda: Pastoral Council Action Plan update was added to the agenda.	
<b>Business of the Day</b>	<p><b>Pastoral Council Presentations to the Parish:</b> The presentation was made at the English Masses on October 12 – 13 and at the Spanish Masses on October 20. Several Council members were present for each presentation. The presentations were well-received by parishioners.</p> <p><b>Church Sound System:</b> Kevin Bertelsen raised the question if the church's sound system needed to be examined for any updates and/or repairs. Father indicated that the sound system was operating properly.</p> <p><b>Church Audiovisual System:</b> Kevin Bertelsen raised the question if the church's AV system needed to be updated with possibly a drop-down screen and mounted projector. A suggestion was made about fold-in monitors on the front two sides of the sanctuary as another option. Important defining factors would be cost and frequency of use.</p> <p><b>Holiday Mass Schedule:</b> The posting of a holiday Mass schedule was raised. Father indicated that the Liturgical Commission will be meeting to set the schedule for Thanksgiving and Christmas services.</p>	Kevin will contact the Geed Squad to get recommendations and a cost estimate.
<b>Recognition of commissions and groups</b>	<p><b>Grounds:</b> Ann Kolb reported that the oven in the Parish Center has been repaired.</p> <p><b>Finance:</b> Brandon reported that he would begin preparing a monthly financial update to distribute at the Pastoral Council meetings.</p>	

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Other business	<p><b>Meeting Dates:</b> Meeting dates were set for the next two meetings.</p> <p><b>Pumpkin Patch:</b> John Lombardi reported that sales were down by about 25% compared to last year. The cost of the pumpkins and donations to the flood victims were discussed as possible reasons for the sluggish sales. A decision will be made regarding whether another sale would be held next year.</p> <p><b>Pastoral Council Action Plan:</b> Members discussed a few of the upcoming action items with completion dates of November and December.</p> <ul style="list-style-type: none"> <li>• <b>Babysitting:</b> John Lombardi reported that Judy Emch was willing to provide the certified babysitter training for interested members of the Youth Group. Pat Farner reported that six youth are interested.</li> <li>• <b>Research on Church Unity Activities:</b> Father and Esperanza will report out next month.</li> <li>• <b>Special Liturgical Events:</b> Planning for a special liturgical event during Advent was discussed.</li> <li>• <b>Church Survey:</b> Kathi McLendon distributed a draft copy of a church survey to gather information on communication, liturgical events, and social activity preferences. The survey will be distributed during Mass, and parishioners will be given several options for completing it: <ul style="list-style-type: none"> <li>○ Taking it home and bringing it back the following week,</li> <li>○ Completing it in Rosary Hall immediately after Mass and depositing it in the collection box.</li> <li>○ Completing the online version anytime during the following week.</li> </ul> </li> <li>• <b>Calendar of Outreach Activities:</b> Members discussed the church's organizations that are currently involved in providing outreach services and works of mercy for the needy.</li> </ul> <p><b>Serving Homebound Parishioners:</b> John Lombardi shared that a couple of parishioners discussed the possibility of getting volunteers to help homebound parishioners with various tasks such as grocery shopping, transportation to doctor's appointments, etc. Members liked the idea but concerns were raised regarding possible insurance/liability issues if driving was involved. Father recommended that the assistance be provided individually as needed but not as a church function.</p>	<p>Next meetings: November 18 and December 16</p> <p>John Lombardi will email the details regarding possible cost and other considerations to the PC members.</p> <p>Ann Kolb and Maryzabel Hernandez will work with the Liturgical Commission to discuss options.</p> <p>Members were asked to review the survey and email Kathi with suggestions/changes.</p> <p>Kathi will explore the option for providing a QR code on the survey.</p> <p>Father Sabastian also asked Kathi to serve as the point of contact for a diocese-wide survey that is being conducted during January – March, 2025.</p> <p>Brandon Shriver will contact the Ladies' Guild, Knights of Columbus, the Youth Group, and Faith Formation to get a list of all of the outreach and charitable works of mercy being planned for those organizations so an annual calendar can be prepared.</p> <p>Further discussion was tabled for the next meeting.</p>

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<b>Announcements</b>	<p>Helen Grecco announced that additional ushers were needed, particularly for the 5:00 Mass. It was also discussed if ushers at the English Masses should return to passing the baskets as is done at the Spanish Masses.</p> <p>Questions were raised regarding a few Mass-related functions.</p> <ul style="list-style-type: none"> <li>• Was the church going to return to receiving wine at communion?</li> <li>• Will we return to brining up the gifts?</li> <li>• Will lectors begin carrying the book at the beginning of Mass?</li> </ul> <p>Ann Kolb suggested we put the Pastoral Council meeting dates in the church bulletin and let parishioners know they are welcome to attend.</p> <p>Brandon Shriver requested that meeting notices be emailed to members further in advance.</p>	<p>Ushers will be advised to begin passing the wicker collection baskets versus using the handled collection baskets.</p> <p>Father stated that it would depend if the majority of parishioners really wanted it.</p> <p>Father stated that we would do this during special Masses such as Christmas.</p> <p>Lectors will begin carrying the book at the start of Advent.</p> <p>Kathi McLendon will provide the information to the church office for inclusion in the bulletin.</p> <p>John Lombardi moved and Ann Kolb seconded a motion to adjourn the meeting.</p>
<b>Next meeting date</b>	Monday, November 18 6:30 PM	
<b>Closing prayer</b>	Father Sabastian	
<b>Meeting adjourned at:</b>	7:29 PM	
<b>Minutes submitted by:</b>	Kathi McLendon	