

Our Lady of the Rosary Pastoral Council Minutes

Meeting Date and Time	April 28, 2025 6:30 PM
Meeting Location	OLR Rosary Hall
Members Present	Ann Kolb, Patricia Farner, Kathi McLendon, Esperanza Rincon, Orla Kelly-Rajan, Jim Mach, Holly Turnage, John Lombardi, Father Sabastian, Kevin Bertelsen, Maryzabel Hernandez, Donaciano Corona
Members Absent	Zusana Herrera, Brandon Shriver
Guests/Other Members	George Olmoz
Meeting Presider	Kevin Bertelsen

AGENDA TOPIC	DISCUSSION	ACTIONS/DECISIONS
Opening Prayer and Scripture Reading/Sharing	Prayer to Mary, Mother of the Church Jim Mach	Father asked that members be prepared to provide an opening prayer and a separate scripture reading.
Approval of Minutes		Orla moved the minutes be accepted/Pat seconded. Motion passed.
Amendment/ Additions to the Agenda		No additions
Recognition of commissions and groups	<p>Hispanic Ministry: Donaciano provided an update on upcoming events of the Hispanic Ministry, including the Day of the Child, Father's Day celebration, and the Hispanic Festival planned for September 14 after the 1:00 Mass.</p> <p>Parish Life: no report</p>	Orla will check with Ginger Leonard to see if she is still interested in leading the Parish Life ministry.
Business of the Day	<p>Follow-up on Audiovisual System: Kevin has been in touch with two of the three Diocese-approved audiovisual vendors.</p> <p>Pastoral Council Action Items: Parish-wide unity events: Orla stated that a church picnic will be planned on Saturday or Sunday before or after October 8, Our Lady of the Rosary Feast Day. The Parish Life Ministry will be contacted to begin planning. The Hispanic Festival will be held on September 14.</p> <p>Youth Group: Babysitting certification: Pat reported that 11 youth (8 girls and 3 boys) completed the Red Cross babysitting certification training. Mother's Day: The Youth Group is also preparing treat bags for Mother's Day on May 11.</p> <p>Special liturgical events: Several events are scheduled in May including the Mother's Day blessing and May Crowning on May 11, First Communion on May 17, Confirmation on May 23, and Pentecost on June 8. Parishioners will be</p>	<p>Kevin will arrange for the vendors to come to the church on a Saturday to provide cost estimates for a dropdown screen and projector in the sanctuary and necessary upgrades in the Parish Center.</p> <p>The Youth Group will sponsor a toy drive to help stock two classrooms for childcare during special liturgical events.</p>

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	<p>encouraged to wear red on Pentecost Sunday.</p> <p>Communication Committee: Kathi provided an update on activities of the Communication Committee.</p> <p>Calendar of outreach activities: Kathi distributed a few copies of a draft calendar of outreach activities she prepared for the website.</p> <p>Conversational English classes: Esperanza reported that 25 parishioners have voiced interest in enrolling in Conversational English classes at the church.</p> <p>Joyful Gifts...Joyful Giving: Kathi distributed a few copies of a draft online form for Joyful Giving that she prepared for the website. It will allow parishioners to sign up online for how they wish to share their time, talent, and/or treasures with the church. Categories include liturgical ministries, community outreach, church volunteers, and evangelization and discipleship. Hard copies will also be available.</p> <p>Unity Prayer:</p> <p>Oversight of Blessing Box: Discussion was held on the need for more oversight of the Blessing Box for stocking and cleaning. The idea was raised to divide that responsibility among the various church groups for various months.</p>	<p>An add-on to the Diocesan contract is being purchased to enable the church to easily send text messages that will also post the same message on the website, parish app, and Facebook automatically to ensure consistency. The website is in the process of being completely updated and expanded. The church bulletin is being examined to determine the types of articles/information that are most appropriate for the bulletin versus other communication channels. The parish app will be kept up-to-date and changes will be made to the font color to improve visibility. John reported that the church announcements will be moved to the beginning of Mass with designated announcers. June is projected as the start date as soon as the unity prayer is finalized.</p> <p>Kathi will email members the draft calendar for review and input.</p> <p>Orla will check with the instructor to see if the class can be taught at the church versus the community college.</p> <p>Kathi will email a copy of the form to the members for review and input.</p> <p>Kevin will prepare a draft of the unity prayer and share it with Father for review and revision.</p> <p>Orla will develop a draft responsibility plan for the next meeting. In the meantime, Pat stated after the meeting that the Youth Group would take greater responsibility in keeping the Blessing Box clean and collecting food and related items.</p>
Other business	<p>Update on Diocesan Survey: Kathi reported that the church submitted a total of 136 surveys or 23%, above the statewide average and well-above the desired 10% participation rate</p>	

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	<p>that the Diocese set. Results will be made available to the parishes sometime in June.</p> <p>Discussion on future of Pumpkin Patch: John led a discussion on whether the church should pursue a Pumpkin Patch in 2025. Last year's event raised \$1400 over a two-week time period. John stated it was difficult to get enough workers to man the patch.</p> <p>Pastoral Council Name Badges: Ann purchased the Pastoral Council name badges for members to wear on weekend Masses while greeting parishioners in the Narthex after Mass to answer any questions they might have.</p>	<p>Further discussion on the Pumpkin Patch was tabled for the next meeting at which time members were asked to bring ideas on other potential fundraisers.</p> <p>Kevin will attach the pins to the back of the name badges and leave them in the Sacristy for members to pick up each weekend. Kathi will forward the receipts to Maria for payment.</p>
Announcements	Pat announced that Karen Gould needs help with cleaning the church. Perhaps a cleaning service should be hired for the floors and restrooms. Hopefully, more parishioners will sign up to help during Joyful Gifts...Joyful Giving month.	
Next meeting date	Monday, May 19 6:30 PM Invited Commissions: Building and Facilities and Liturgy and Worship Opening Prayer and Scripture Reading: Kathi McLendon	
Closing prayer	Father	
Meeting adjourned at:	7:50 PM	
Minutes submitted by:	Kathi McLendon	